

TRAVEL EXPENSE CLAIM

CHP 262 (Rev. 3-93) OPI 071

☐ Relocation ☐ Out of State

DEPARTMENT
BTH Agency

PAGE(S)
1 of 1

CLAIMANT'S NAME Dale E. Bonner	I. D. NUMBER [REDACTED]	SOCIAL SECURITY NUMBER	WORK TELEPHONE NUMBER (916) 323-5401
POSITION Secretary	CB / ID NUMBER E99	DIVISION OR BUREAU Business, Transportation & Housing Agency	LOCATION CODE 699
RESIDENCE ADDRESS [REDACTED]		HEADQUARTERS ADDRESS 980 9th Street, Suite 2450	
CITY, STATE, AND ZIP CODE [REDACTED]		CITY, STATE, AND ZIP CODE Sacramento, CA 95814	

1. MONTH / YEAR		3. LOCATIONS WHERE EXPENSES WERE INCURRED	4. LODGING	5. MEALS			6. INCIDENTALS	7. TRANSPORTATION				8. BUSINESS EXPENSE	9. TOTAL EXPENSES FOR DAY
2. DATE	TIME			BREAKFAST	LUNCH	O.T., L/T, NIC, RELO. OR DINNER		A. COST OF TRANS.	B. TYPE USED	C. TOLLS, PARKING	D. PRIVATE CAR USE MILES AMOUNT		
March/2009													
18	1530	Sacramento to Los Angeles						40.00	cab				40.00
19		Los Angeles											
20		Los Angeles											
23	2230	Los Angeles						70.00	cab				70.00
25	1730	Sacramento to Palo Alto	147.93										147.93
26		Palo Alto / San Francisco	236.91	6.00	10.00	18.00	6.00			55.86			332.77
27		S.F. / Sacramento / Los Angeles		6.00	10.00	18.00	6.00						40.00
30		Los Angeles			10.00								10.00
31	2230	Los Angeles to Sacramento						38.00	cab				38.00
10. CLAIM TOTAL			384.84	12.00	30.00	36.00	12.00	148.00		55.86			678.70

11. PURPOSE OF TRIP, REMARKS AND DETAILS (ATTACH RECEIPTS / VOUCHERS WHEN REQUIRED)
 March 19 -- Meeting with CHP and U.S. Secret Service. March 20 -- Meeting with representative of Riverside County Conservation Initiative regarding infrastructure planning. Meeting with President of LAEDC regarding economic development. March 23 -- Attend and speak at ribbon cutting for YouthBuild Housing Facility in Los Angeles and panel speaker at Faster Freight, Cleaner Air Conference in Long Beach. March 26 -- Give opening welcome remarks at Global Technology Symposium at Stanford University. Public Private Partnership (P3) meetings in San Francisco. March 27 -- Keynote speaker at Silicon Valley Leadership Group Federal Economic Stimulus Forum. March 30 -- Meeting with KB Homes and HCD Director, and meetings regarding P3.

12. NORMAL WORK HOURS

13. REGULAR DAYS OFF

14. PRIVATE VEHICLE LICENSE NUMBER

15. MILEAGE RATE CLAIMED

16. I HEREBY CERTIFY that the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately-owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by S.F.M. Sections 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.

ACCOUNTING USE ONLY
PAID FOR BY REVOLVING CHECK NUMBER

CLAIMANT'S SIGNATURE (blue ink only) [Signature]	DATE 5/26/09	SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT [Signature]	DATE 5/29/09
SIGNATURE AND TITLE OF AUTHORITY FOR SPECIAL EXPENSES		ADMINISTRATIVE SERVICES OFFICER	